



# Safe Return to In-Person Instruction and Continuity of Services Plan 2021-2022

IRN: 133660

## Academic Programming

Horizon Science Academy Columbus High School (HSACHS) will return to school for the 2021-2022 school year on our traditional schedule. HSACHS will conduct operations during regular school hours based on our approved academic master schedule and contractual obligations. Remote Learning will remain an option to be assigned to students meeting specific criteria based on formally documented need for health/medical needs. Students eligible for Remote Learning will access instruction and course content via Google Classroom, Edgenuity, and any other vendor determined to be necessary by our academic leadership and any associated service providers. Students assigned to Remote Learning will follow the approved bell schedule remotely unless other accommodations are necessary after review of school leadership and with input from any other service providers. All students will be required to participate in all required state assessments and any end-of-course assessments as required by the HSACHS academic team.

In the event that the school, as approved by the Superintendent and the Board of Education (in conjunction with CDC and/or state and local departments of health), will have to close due to an outbreak of any serious illness, HSACHS will reactivate the most recent version of the Remote Learning Plan, in its entirety, that was utilized by HSACHS in the 2020-2021 school year. Students will continue to have access to individually assigned education technology. Access devices (e.g. hotspots) will be made available as needed by HSACHS.

### **Remote Learning requirements for students with documented medical condition(s):**

Any remote learning placement will be determined by documented evidence from a medical professional, the parent or guardian of the student and the school 504 coordinator. For emergent situations in which a parent notifies the school of a student's illness or medical status, a five school day grace period will be extended for the parent to obtain documents and engage with the 504 Coordinator to plan the transition to remote learning. Depending on the student's medical status, they may engage in modified remote learning (as determined by school leadership and other educational stakeholders) until a formalized plan is enacted.

1. Students participating in Remote Learning are required to utilize school-issued devices as prescribed in the Student/Parent Handbook and any supplemental documents shared as part of the 504 Plan. The school may provide technical assistance and access based on the needs of the student.
2. Students participating in Remote Learning may be required to come to the school in-person to take certain course, district and state assessments. Accommodations for scheduling and safety may be extended based on the specific needs of the students as outlined in the 504 plan.
3. Students participating in Remote Learning will be expected to attend all classes as scheduled, at scheduled times, unless otherwise noted in the 504 Plan. Student coursework may be modified if need is identified by the 504 Coordinator in conjunction with other educational stakeholders. Student attendance will be processed as described in the most recent version of the 2020-2021 Remote Learning Plan unless otherwise

noted in the 504 Plan. While attendance and academics are separate accountability areas, it is worth noting that student attendance is critical to the success of the student and opportunities to complete any missing assignments/assessments may be denied for missing class without a legitimate excuse that is provided to the school as per district policy.

4. Any student participating in Remote Learning is subject to all applicable school policies relating to non-attendance, as well as truancy intervention/truancy filing.
5. If a student participating in Remote Learning must wear the prescribed school uniform if they are present in the school for any reason during school hours.
6. Students participating in Remote Learning cannot participate in any extracurricular activities at HSACHS.
7. Students participating in Remote Learning are subject to all school policies for denial of course credit if they have failing averages at the end of the academic school year.

## Operations

Students will arrive and be dismissed as determined by our daily school master schedule. Parent and bus transportation, both at pickup and drop off times will be monitored by school personnel. Parents and students will be expected to self monitor their health prior to coming to HSACHS and keep students home if they are ill. Parents are expected to report student illness to the school.

Any busing of students will be conducted in line with Columbus City Schools (CCS) or any other vendor that may be utilized (in the instance CCS policies fail to provide transportation to our students) relating to transportation and safety of riders and drivers. The school will support, through behavior management policies, any concerns reported to the school by qualified drivers or other associated transportation officials. Parents may elect to transport students to school rather than utilizing any provided transportation services.

Food service for HSACHS students will be provided as it would be in a traditional school year unless conditions or health orders direct otherwise. In the event that health orders require modification of our food service plan, grab and go lunches may be utilized and alternative eating locations on campus may be assigned as needed.

The start date(s) for the school are: Freshmen on August 11, 2021 and all other grades on August 12, 2021. The final day of school is May 27, 2022. Our Board approved Academic Calendar is available on our school website [hs.horizoncolumbus.org](https://hs.horizoncolumbus.org).

## Family and Community Support

HSACHS utilizes many different avenues of communication with our students and their families. Teachers, administrators and other personnel utilize telephone, email, snail mail, district approved social media and our school website as well as many other channels to communicate

with our families. Language/translation services are available on an on-demand basis. Informational meetings for our students and families are held in accordance with all district and government guidelines. During the school year, school leaders and other school employed professionals solicit feedback from students and parents based on a variety of topics. Data from such surveys are evaluated by the school and our management company as appropriate for the purposes of evaluation of school programs, community needs and student well being.

## Communications

HSACHS leaders and other appropriate personnel will communicate as necessary with our families through our School Messenger system, our school managed social media, our school website, our student information system (CSIS) by US Mail and as needed, local media outlets.

Any modifications to prescribed CDC or local health guidelines will be communicated with our stakeholders via the methods described previously in this section.

School policies/protocol as described in the student/parent handbook relating to all aspects of school functions will be adhered to.

## Health and Safety

HSACHS has taken steps to prepare the school and its staff to protect the health, wellness and safety of our students in the 2021-2022 school year. These guidelines, services and training are managed by the school Assistant Principal of Operations and communicated to stakeholders through many different avenues of communication. Decisions regarding safe school operation are made by the school administrative team, Superintendent and Board of Education. Specific categories and associated safety measures are listed below.

### Transportation

- Students will follow any and all requirements outlined by the vendor providing bus service to and from school.
- Other regulations relating to student transportation. Health and safety measures are the purview of the vendor providing bus transportation.
- Non-compliance of students relating to transportation requirements/protocols will be addressed via school behavior management policies.

### Arrival

- Staff, students, parents and visitors are encouraged to perform health checks prior to coming to the HSACHS campus and not be present if health checks indicate illness of any sort.
- Sanitization of hands will be possible through sanitizer kiosks located throughout the school building. Restrooms have visual aids describing proper sanitizing of hands.

- Restrictions on campus will be made according to in-house health concerns and or by CDC/Local health orders.

### Dismissal

- Parent pickup will be managed by school personnel. Parents are encouraged to stay in their vehicles.
- Students will be encouraged not to loiter after dismissal if they have no activities after school.

### Food Service

- Any modification to traditional food service will be made based on in-house circumstances or as recommended by CDC and/or state and local health orders.
- Sanitization of hands will be possible through sanitizer kiosks located throughout the school building. Restrooms have visual aids describing proper sanitizing of hands.
- Cafeteria tables and benches will be sanitized after each lunch service.

### Classrooms

- As much as practical based on class size, students may be spaced out if recommended by CDC and/or state and local health orders.
- Students will be encouraged to practice recommended hygiene protocols.
- Personal water bottles may be permitted. Water fountains have been retrofitted with bottle fillers.
- Staff will be encouraged to report any suspected student illness (and reasoning for suspicion).
- Classrooms will be sanitized as needed per CDC and/or state and local health orders.
- Deep cleaning of rooms will occur on a schedule to be determined by the Assistant Principal of Operations.

### Passing Periods

- As students may be asked to social distance during passing times if recommended by CDC and/or state and local health orders.
- Students will be asked not to loiter in spaces outside of common areas where foot traffic may be constricted.
- Sanitization of hands will be possible through sanitizer kiosks located throughout the school building. Restrooms have visual aids describing proper sanitizing of hands.

### Visitors/Volunteers

- Non-essential visits will be limited.
- Visitors may be encouraged to call prior to visiting.
- Visitors may be required to pass a temperature check or wear PPE based on their individual circumstance.

### Cleaning/Hygiene

- Cleaning will target areas of frequent use, not limited to:
  - Student desks
  - Teacher desks
  - Handrails
  - Doorknobs
  - Bathroom fixtures
  - Drinking fountains
  - Other surfaces as determined
- The Assistant Principal of Operations will establish the cleaning schedule.

### Health Services

- The Assistant Principal of Operations will determine any training for students, staff, and other school personnel relating to physical health and associated risks of any illness in consultation with other school leaders.
- Any person showing symptoms of illness will be referred to the school nurse or designee. Evidence from a medical official may be required for return to school.
- PPE may be required for any person exhibiting symptoms of illness while they are in the building.
- Any person exhibiting symptoms of illness may be asked to leave the building.

### PPE

- Use of personal masks may be permitted for anyone present at HSACHS.

### Athletics/Extracurricular Activities

- Extracurricular activities (frequency, capacity, need for PPE) may be modified if recommended by CDC and/or state and local health orders.
- Spaces used for extracurricular activities will be sanitized on a schedule to be determined by the Assistant Principal of Operations.
- Any guidelines for Athletics enacted by OHSAA will be adhered to under the supervision of the Athletics Director and Assistant Athletic Director.

### Other General Items

- Field trips will be evaluated on a case by case need.
- Guidelines from the CDC and/or state and local health orders will be used for any person with a positive COVID-19 test.
- A team of school personnel has been convened to evaluate and respond to the social-emotional needs of our student population. A trained counselor has been retained to respond to students on a 1:1 basis as needed.

## Technology

All students at HSACHS will be provided an educational device (Chromebook or other based on course requirements) regardless of their circumstances.

Technology support will be provided as needed to our students based on their individual needs.

Classroom teachers will decide the degree to which their courses utilize online resources but will be required to accommodate any student who is placed in Remote Learning to the best of their ability but not to the detriment of students learning in person. An Assistant Principal of Academic and any other necessary school staff will consult with teachers facing difficulty in accommodating an approved Remote-Learner.

Students will receive basic training on device usage, use of the LMS (Google Classroom), and appropriate use from their teachers and other school personnel.